

Document Pack



sirgar.llyw.cymru
carmarthenshire.gov.wales

THURSDAY 19TH MAY 2022

TO: ALL MEMBERS OF THE COUNTY COUNCIL

I HEREBY SUMMON YOU TO ATTEND THE **ANNUAL MEETING OF CARMARTHENSHIRE COUNTY COUNCIL** WHICH WILL BE HELD IN THE **CHAMBER, COUNTY HALL, CARMARTHEN, SA31 1JP AND REMOTELY AT 10.00 A.M. ON WEDNESDAY, 25TH MAY, 2022** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

Wendy Walters

CHIEF EXECUTIVE

THE MEETING CAN BE VIEWED ON THE AUTHORITY'S WEBSITE VIA THE FOLLOWING LINK:-

<https://carmarthenshire.public-i.tv/core/portal/home>

Democratic Officer:	Martin S. Davies
Telephone (direct line):	01267 224059
E-Mail:	MSDavies@carmarthenshire.gov.uk

Wendy Walters Prif Weithredwr, *Chief Executive*,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF PERSONAL INTERESTS**
- 3. PERSONAL MATTERS / OUTGOING CHAIR'S ANNOUNCEMENTS**
- 4. ELECTION OF CHAIR OF THE COUNCIL FOR THE 2022/23 MUNICIPAL YEAR**
- 5. ELECTION OF VICE CHAIR OF THE COUNCIL FOR THE 2022/23 MUNICIPAL YEAR**
- 6. TO ELECT THE LEADER OF THE COUNCIL**
- 7. TO RECEIVE THE LEADER OF THE COUNCIL'S REPORT ON THE APPOINTMENT OF COUNCILLORS SELECTED TO SERVE ON THE CABINET**
- 8. TO RECEIVE THE LEADER OF THE COUNCIL'S ANNUAL REPORT 2021/22**
- 9. COMPOSITION OF THE COUNCIL'S SCRUTINY, REGULATORY AND OTHER COMMITTEES AND THE APPOINTMENT OF MEMBERS TO SERVE UPON THEM** 3 - 28
- 10. TO CONSIDER NOMINATIONS RECEIVED AND TO ELECT CHAIRS AND VICE-CHAIRS FOR THE COMMITTEES / PANELS OF THE COUNCIL FOR THE 2022/2023 MUNICIPAL YEAR** 29 - 36
- 11. ANNUAL REVIEW OF THE COUNCIL'S CONSTITUTION** 37 - 58
- 12. APPOINTMENT TO COUNCIL'S ADVISORY PANELS, STATUTORY OUTSIDE BODIES AND JOINT COMMITTEES** 59 - 66
- 13. APPOINTMENT OF LAY PERSONS OF THE GOVERNANCE AND AUDIT COMMITTEE** 67 - 70

ANNUAL MEETING OF COUNCIL

25TH MAY 2022

COMPOSITION OF THE COUNCIL'S SCRUTINY, REGULATORY AND OTHER COMMITTEES AND THE APPOINTMENT OF MEMBERS TO SERVE UPON THEM

RECOMMENDATIONS / KEY DECISIONS REQUIRED:

1. To confirm the allocation of 168 seats on the new Council to be split into 67 Scrutiny and 101 Regulatory and other seats.
2. To consider the composition of committees as detailed within the report.
3. To approve appointment of members to Regulatory, Scrutiny and Other Committees as set out within Appendix 1 of the report or reported at the meeting.

REASONS:

To satisfy the requirements of the Council's Constitution, the Local Government Act 2000 and The Local Government (Wales) Measure 2011

Relevant Scrutiny Committee Consulted N/A

Cabinet Decision Required NO

Council Decision Required YES

Cabinet Portfolio Holder – N/A

Directorate

Chief Executive's

Tel Nos.

01267 224012 LRJ

01267 224026 GM

E Mail Addresses:

Lrjones@cararthenshire.gov.uk

GMorgan@cararthenshire.gov.uk

Name of Head of Service:

Linda Rees Jones

Report Author

Gaynor Morgan

Designations:

Head of Administration & Law

Democratic Services Manager

EXECUTIVE SUMMARY

COUNCIL

25TH MAY 2022

COMPOSITION OF THE COUNCIL'S REGULATORY SCRUTINY AND OTHER COMMITTEES AND TO APPOINT MEMBERS TO SERVE UPON THEM.

In accordance with the constitution the council is required to appoint members to serve on its committees and to allocate those seats so that they reflect the overall political composition of the council.

Having considered the new political structure of the Authority and in order to ensure that there is a full allocation of seats available for distribution amongst the political groups and any unaffiliated members, it is recommended that the calculation for the distribution of seats on Committees be retained at 168 (as agreed by the previous Council). It is recommended that the number of seats allocated be 67 Scrutiny Seats and 101 Regulatory and other seats, to best represent the political balance of the new Council, thus ensuring that all seats are allocated on a politically balanced basis, with the seats on committees also being allocated to reflect, as far as possible, the political balance of the council as a whole.

I have undertaken the review and submit the recommendations set out in the attached report for the Council's consideration.

Appendix 1 to the report details the nominations received from the Political Groups and the unaffiliated members to serve on Committees, any outstanding nominations will be made at the meeting or a future meeting of the Council.

DETAILED REPORT ATTACHED ?

YES – REPORT
Committee Nominations – Appendix 1

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees Jones, Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	NONE	NONE	NONE	NONE	NONE

Legal

Committees to be appointed in accordance with the requirements of the Council's Constitution, the Local Government Act 2000 and The Local Government (Wales) Measure 2011

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Linda Rees Jones, Head of Administration & Law

1.Scrutiny Committee

Not applicable

2.Local Member(s)

Not applicable

3.Community / Town Council

Not applicable

4.Relevant Partners

Not applicable

5.Staff Side Representatives and other Organisations

Not applicable

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
The Local Government Act 2000 The Local Government (Wales) Measure 2011		Administration & Law Division, Chief Executive's Department

REPORT OF THE CHIEF EXECUTIVE
ANNUAL MEETING 25TH MAY 2022
REVIEW OF THE COMPOSITION OF THE COUNCIL'S COMMITTEES AND THE
APPOINTMENT OF MEMBERS TO SERVE UPON THEM

1. INTRODUCTION

The Local Government Elections were held on Thursday 5th May 2022 In accordance with the requirements of the Local Government and Housing Act 1989 , the Local Government (Committees and Political Groups) regulations 1990, as amended, and the Local Government Wales (measure) 2011 Council is required to consider members to serve on its committees and to allocate those seats so that they reflect the overall political composition of the Council.

Following a review of electoral arrangements of the County of Carmarthenshire the number of Councillors on the Authority was increased to 75 from the date of the Local Government Elections in May 2022.

2. POLITICAL BALANCE AND COMPOSITION OF COMMITTEES

2.1. Composition of Committees and Panels of the Council

The membership of the recently constituted political groups and unaffiliated members is as follows :-

Political Group	Number of Members	% of Council Membership
Plaid Cymru	38	50.7
Labour	23	30.7
Independent	8	10.7
Unaffiliated	6	8
TOTAL	75	100.1

The previous Council's democratic structure comprised :

Cabinet	10 members
5 X Scrutiny Committees	68 Members (Non Executive Members)
Regulatory and other Committees	100 Members

Note:

- *Members of the Executive (Cabinet) cannot serve on Scrutiny Committees, the remaining 65 members must therefore be allocated the all Scrutiny seats.*
- *The members serving on the Standards Committee do not need to reflect the political balance of the Council as a whole but they have been included within the above figures.*
- *It is not a statutory requirement to ensure that the Governance & Audit Committee is politically balanced however the Authority has chosen to include the Governance & Audit Committee in its calculations Only one member of the Cabinet can serve on the Governance & Audit Committee and this must not be the Leader of the Council.*
- *Only one member of the Cabinet can serve on the Democratic Services Committee and this must not be the Leader of the Council.*

2.2. Allocation of Seats

The previous Council allocated a total of 168 seats on Committees. All seats are required to be distributed on a politically balanced basis with the seats on committees also being allocated to reflect, as far as possible, the political balance of the council as a whole.

In accordance with the Local Government and Housing Act 1989, there is a requirement to ensure proportionality across political groups, this does not extend to members who have chosen to be unaffiliated. The Authority has however historically assigned any remaining unallocated seats to the unaffiliated members. Due to an anomaly with the numbers, it is suggested that the number of Scrutiny seats be reduced by 1 to 67 and the number of regulatory seats be increased to 101, as it results in a more equitable proportion of seats. The overall number of seats for allocation remains unchanged.

TABLE 1

ALLOCATION OF SEATS ON REGULATORY, SCRUTINY AND OTHER COMMITTEES AND THE PENSION COMMITTEE	% COUNCIL MEMBER-SHIP	168
Plaid Cymru	50.7	85 (85.12)
Labour	30.7	52 (51.52)
Independent	10.7	18 (17.92)
Unaffiliated	8	13 (13.44)
TOTAL	100.1	168

Note:

If the allocation of seats on committees is not made on a politically balanced basis then the decision by council to do this must be unanimous “without any member of the authority or committee voting against them.” S17(b) of the Act.

TABLE 2a - Scrutiny Committees (67 seats)

5 SCRUTINY COMMITTEES	%		
Political Group		Number of Scrutiny Seats	Allocation of seats on Scrutiny Committees
		67	
Plaid Cymru		34 (33.9)	4 X 7 SEATS & 1 X 6 SEATS
Labour		21 (20.5)	1 X 5 SEATS & 4 X 4 SEATS
Independent		7 (7.1)	2 X 2 SEATS & 3 X 1 SEATS
Unaffiliated		5 (5.4)	5 X 1 SEAT
		67	

TABLE 2B

SCRUTINY COMMITTEE	TOTAL NO OF SEATS	PLAID CYMRU GROUP	LABOUR GROUP	IND GROUP	UNAFF
Community & Regeneration	13	7	4	1	1
Education & Children	14 + 5 (co-opted)	7	4	2	1
Environmental & Public Protection	13	6	5	1	1
Policy & Resources	13	7	4	1	1
Social Care & Health	14	7	4	2	1
Total	67	34	21	7	5

TABLE 3 - REGULATORY AND OTHER COMMITTEES (101 SEATS)

In order to reflect the political balance of the Council as a whole it is suggested that the allocation of seats on the remaining Committees should be as follows, however it will be appreciated that because of the different sizes of committees it makes it impossible for every committee to exactly reflect the political balance of the Council as a whole. The composition of committees has therefore been drawn up to mirror as closely as possible the political balance of the Council.

COMMITTEE/ PANEL	TOTAL NO OF SEATS	PLAID CYMRU GROUP	LABOUR GROUP	IND GROUP	UNAFFILIATED MEMBERS
Appeals	6	3	2	1	0
Appointments Directors (Leader + 6 EBM's + 9 non executive members)	16	8	5	2	1
Appointments Heads of Service (4 EBM's + 6 non- executive members)	10	5	3	1	1
Democratic Services	5	2	2	1	0
Dyfed Pension Fund Committee + 1 permanent sub	3	2	1	0	0
Governance & Audit	8	4	3	1	0
Housing Review Panel +1 sub per group	8	3	2	1	2
Licensing	14	8	4	1	1
Members' Appointments	7	3	2	1	1

Planning	21	11	6	2	2
Standards	3	2	1	0	0
TOTAL	101	51 (51.2)	31 (31.0)	11 (10.8)	8 (8.1)

3. **POLITICAL BALANCE AND APPOINTMENT OF PERSONS TO CHAIR OVERVIEW AND SCRUTINY COMMITTEES**

Part 6 of the Local Government Wales 2011 Measure deals with sets out the requirements for the appointment of Persons to Chair Overview and Scrutiny Committees.

The Measure states that in respect of Council's with two or more political groups and multiple scrutiny committees the political groups represented in the executive can only appoint as many chairs as are proportionate to their combined share of the council's overall membership, **rounding down** if this does not equal a whole number of chairs. It is for the executive groups together to decide upon the allocation of their entitlement to chairs between them. The rest of the Scrutiny Chairs are the "property" of those groups not represented in the Executive. If there is only one such group, that group is entitled to all the remaining Chairs.

Having taken into account the political composition of the new Council, **the allocation for the 5 Scrutiny Chairs is as follows**

Plaid Cymru and Independent Executive 61.4 = 3.07 - rounded down to **3**.

Labour 30.7% = 1.54 rounded to the nearest whole number. = **2**

There is no requirement to include Unaffiliated Members in this calculation

This page is intentionally left blank

**PWYLLGOR CRAFFU CYMUNEDAU & ADFYWIO
13 AELOD**

**COMMUNITY & REGENERATION SCRUTINY COMMITTEE
13 MEMBERS**

GRŴP PLAID CYMRU / PLAID CYMRU GROUP (7)

- | | | |
|----|-----------------------|----------------|
| 1. | Cynghorydd/Councillor | Bryan Davies |
| 2. | Cynghorydd/Councillor | Terry Davies |
| 3. | Cynghorydd/Councillor | Handel Davies |
| 4. | Cynghorydd/Councillor | Betsan Jones |
| 5. | Cynghorydd/Councillor | Denise Owen |
| 6. | Cynghorydd/Councillor | Ken Howell |
| 7. | Cynghorydd/Councillor | Russell Sparks |

GRŴP LLAFUR / LABOUR GROUP (4)

- | | | |
|----|-----------------------|------------------|
| 1. | Cynghorydd/Councillor | Deryk Cundy |
| 2. | Cynghorydd/Councillor | Rob Evans |
| 3. | Cynghorydd/Councillor | Martyn Palfreman |
| 4. | Cynghorydd/Councillor | Michael Thomas |

GRŴP ANNIBYNNOL / INDEPENDENT GROUP (1)

- | | | |
|----|-----------------------|-----------------|
| 1. | Cynghorydd/Councillor | Hugh Shepardson |
|----|-----------------------|-----------------|

HEB GYSYLLTIAD / UNAFFILIATED (1)

- | | | |
|----|-----------------------|------------|
| 1. | Cynghorydd/Councillor | Jason Hart |
|----|-----------------------|------------|

PWYLLGOR CRAFFU ADDYSG A PHLANT
14 AELOD O'R CYNGOR, 2 AELOD ANETHOLEDIG SYDD Â PHLEIDLAIS A 3
RHIANT-LYWODRAETHWYR ETHOLEDIG SYDD Â PHLEIDLAIS
EDUCATION AND CHILDREN SCRUTINY COMMITTEE
14 COUNCIL MEMBERS, 2 NON ELECTED VOTING MEMBERS AND 3
ELECTED VOTING PARENT GOVERNOR MEMBERS

GRŴP PLAID CYMRU / PLAID CYMRU GROUP (7)

- | | | |
|----|-----------------------|------------------------|
| 1. | Cynghorydd/Councillor | Liam Bowen |
| 2. | Cynghorydd/Councillor | Kim Broom |
| 3. | Cynghorydd/Councillor | Llinos Davies |
| 4. | Cynghorydd/Councillor | Peter Hughes Griffiths |
| 5. | Cynghorydd/Councillor | Betsan Jones |
| 6. | Cynghorydd/Councillor | Carys Jones |
| 7. | Cynghorydd/Councillor | Jean Lewis |

GRŴP LLAFUR / LABOUR GROUP (4)

- | | | |
|----|-----------------------|----------------------|
| 1. | Cynghorydd/Councillor | Lewis Davies |
| 2. | Cynghorydd/Councillor | Shelly Godfrey-Coles |
| 3. | Cynghorydd/Councillor | Dot Jones |
| 4. | Cynghorydd/Councillor | Ed Skinner |

GRŴP ANNIBYNNOL / INDEPENDENT GROUP (2)

- | | | |
|----|-----------------------|---------------|
| 1. | Cynghorydd/Councillor | Sue Allen |
| 2. | Cynghorydd/Councillor | Fiona Walters |

HEB GYSYLLTIAD PLEIDIOL/UNAFFILIATED (1)

- | | | |
|----|-----------------------|-----------|
| 1. | Cynghorydd/Councillor | Sean Rees |
|----|-----------------------|-----------|

Aelodau Anetholedig sydd â phleidlais (2) / Non Elected Voting Members (2)

- | | | |
|----|--------------------------|---|
| 1. | Mrs V. Kenny | Yr Eglwys Gatholig Rufeinig/Roman Catholic Church |
| 2. | Y Parch/Rev. D. Richards | Yr Eglwys yng Nghymru/Church in Wales |

Rhiant Lywodraethwyr Etholedig sydd â Phleidlais (3) / Elected Voting Parent Governor Members (3) (Yn dod i ben/Term ends 31/03/2022)

- | | | |
|----|----------------------------|--|
| 1. | Deborah Elias | Ardal/Area 1 – Dinefwr |
| 2. | Mr Anthony Enoch | Ardal/Area 2 – Caerfyrddin/Carmarthen |
| 3. | Mrs Felicity Healey-Benson | Ardal/Area 3 – Llanelli |

<p>PWYLLGOR CRAFFU DIOGELU'R CYHOEDD A'R AMGYLCHEDD 13 AELOD ENVIRONMENTAL AND PUBLIC PROTECTION SCRUTINY COMMITTEE 13 MEMBERS</p>

GRŴP PLAID CYMRU / PLAID CYMRU GROUP (6)

- | | | |
|----|-----------------------|-----------------|
| 1. | Cynghorydd/Councillor | Arwel Davies |
| 2. | Cynghorydd/Councillor | Karen Davies |
| 3. | Cynghorydd/Councillor | Colin Evans |
| 4. | Cynghorydd/Councillor | Neil Lewis |
| 5. | Cynghorydd/Councillor | Dorian Phillips |
| 6. | Cynghorydd/Councillor | Gareth Thomas |

GRŴP LLAFUR / LABOUR GROUP (5)

- | | | |
|----|-----------------------|--------------|
| 1. | Cynghorydd/Councillor | Peter Cooper |
| 2. | Cynghorydd/Councillor | Nysia Evans |
| 3. | Cynghorydd/Councillor | Tina Higgins |
| 4. | Cynghorydd/Councillor | John James |
| 5. | Cynghorydd/Councillor | Gary Jones |

GRŴP ANNIBYNNOL / INDEPENDENT GROUP (1)

- | | | |
|----|-----------------------|-----------|
| 1. | Cynghorydd/Councillor | Sue Allen |
|----|-----------------------|-----------|

HEB GYSYLLTIAD PLEIDIOL/UNAFFILIATED (1)

- | | | |
|----|-----------------------|-----------------|
| 1. | Cynghorydd/Councillor | Michael Cranham |
|----|-----------------------|-----------------|

**PWYLLGOR CRAFFU POLISI AC ADNODDAU
13 AELOD**

**POLICY AND RESOURCES SCRUTINY COMMITTEE
13 MEMBERS**

GRŴP PLAID CYMRU / PLAID CYMRU GROUP (7)

- | | | |
|----|-----------------------|---------------|
| 1. | Cynghorydd/Councillor | Kim Broom |
| 2. | Cynghorydd/Councillor | Terry Davies |
| 3. | Cynghorydd/Councillor | Alex Evans |
| 4. | Cynghorydd/Councillor | Hazel Evans |
| 5. | Cynghorydd/Councillor | Deian Harries |
| 6. | Cynghorydd/Councillor | Jean Lewis |
| 7. | Cynghorydd/Councillor | Dai Nicholas |

GRŴP LLAFUR / LABOUR GROUP (4)

- | | | |
|----|-----------------------|--------------|
| 1. | Cynghorydd/Councillor | Lewis Davies |
| 2. | Cynghorydd/Councillor | Rob James |
| 3. | Cynghorydd/Councillor | Dot Jones |
| 4. | Cynghorydd/Councillor | Kevin Madge |

GRŴP ANNIBYNNOL / INDEPENDENT GROUP (1)

- | | | |
|----|-----------------------|--------------|
| 1. | Cynghorydd/Councillor | Giles Morgan |
|----|-----------------------|--------------|

HEB GYSYLLTIAD PLEIDIOL/UNAFFILIATED (1)

- | | | |
|----|-----------------------|--------------|
| 1. | Cynghorydd/Councillor | John Jenkins |
|----|-----------------------|--------------|

**PWYLLGOR CRAFFU GOFAL CYMDEITHASOL AC IECHYD
14 AELOD**

**SOCIAL CARE AND HEALTH SCRUTINY COMMITTEE
14 MEMBERS**

GRŴP PLAID CYMRU / PLAID CYMRU GROUP (7)

- | | | |
|----|-----------------------|--------------|
| 1. | Cynghorydd/Councillor | Bryan Davies |
| 2. | Cynghorydd/Councillor | Karen Davies |
| 3. | Cynghorydd/Councillor | Alex Evans |
| 4. | Cynghorydd/Councillor | Hazel Evans |
| 5. | Cynghorydd/Councillor | Meinir James |
| 6. | Cynghorydd/Councillor | Hefin Jones |
| 7. | Cynghorydd/Councillor | Denise Owen |

GRŴP LLAFUR / LABOUR GROUP (4)

- | | | |
|----|-----------------------|-------------------|
| 1. | Cynghorydd/Councillor | Michelle Donoghue |
| 2. | Cynghorydd/Councillor | Jacqueline Seward |
| 3. | Cynghorydd/Councillor | Phil Warlow |
| 4. | Cynghorydd/Councillor | Janet Williams |

GRŴP ANNIBYNNOL / INDEPENDENT GROUP (2)

- | | | |
|----|-----------------------|-------------------------------|
| 1. | Cynghorydd/Councillor | I'w gadarnhau/To be confirmed |
| 2. | Cynghorydd/Councillor | I'w gadarnhau/To be confirmed |

HEB GYSYLLTIAD PLEIDIOL/UNAFFILIATED (1)

- | | | |
|----|-----------------------|-----------------|
| 1. | Cynghorydd/Councillor | Louvain Roberts |
|----|-----------------------|-----------------|

**PWYLLGOR APELAU
6 AELOD**

**APPEALS COMMITTEE
6 MEMBERS**

GRŴP PLAID CYMRU / PLAID CYMRU GROUP (3)

- | | | |
|----|-----------------------|---------------|
| 1. | Cynghorydd/Councillor | Llinos Davies |
| 2. | Cynghorydd/Councillor | Ken Howell |
| 3. | Cynghorydd/Councillor | Denise Owen |

GRŴP LLAFUR / LABOUR GROUP (2)

- | | | |
|----|-----------------------|-------------|
| 1. | Cynghorydd/Councillor | Nysia Evans |
| 2. | Cynghorydd/Councillor | Dot Jones |

GRŴP ANNIBYNNOL / INDEPENDENT GROUP (1)

- | | | |
|----|-----------------------|-----------|
| 1. | Cynghorydd/Councillor | Sue Allen |
|----|-----------------------|-----------|

NI CHANIMATEIR EILYDDION MEWN CYFARFODYDD O'R PWYLLGOR YMA

NO SUBSTITUTES ARE ALLOWED AT MEETINGS OF THIS COMMITTEE

PWYLLGOR PENODI A - CYFARWYDDWYR
16 AELOD
APPOINTMENTS COMMITTEE A – DIRECTORS
16 MEMBERS

GRŴP PLAID CYMRU / PLAID CYMRU GROUP (8)

- | | | |
|----|-----------------------|------------------------|
| 1. | Cynghorydd/Councillor | Mansel Charles |
| 2. | Cynghorydd/Councillor | Glynog Davies |
| 3. | Cynghorydd/Councillor | Hazel Evans |
| 4. | Cynghorydd/Councillor | Linda Evans |
| 5. | Cynghorydd/Councillor | Peter Hughes Griffiths |
| 6. | Cynghorydd/Councillor | Gareth John |
| 7. | Cynghorydd/Councillor | Alun Lenny |
| 8. | Cynghorydd/Councillor | Darren Price |

GRŴP LLAFUR / LABOUR GROUP (5)

- | | | |
|----|-----------------------|-------------|
| 1. | Cynghorydd/Councillor | Deryk Cundy |
| 2. | Cynghorydd/Councillor | Suzy Curry |
| 3. | Cynghorydd/Councillor | Rob James |
| 4. | Cynghorydd/Councillor | Dot Jones |
| 5. | Cynghorydd/Councillor | Kevin Madge |

GRŴP ANNIBYNNOL / INDEPENDENT GROUP (2)

- | | | |
|----|-----------------------|----------------|
| 1. | Cynghorydd/Councillor | Sue Allen |
| 2. | Cynghorydd/Councillor | Anthony Davies |

HEB GYSYLLTIAD PLEIDIOL/UNAFFILIATED (1)

- | | | |
|----|-----------------------|---------------|
| 1. | Cynghorydd/Councillor | Sharen Davies |
|----|-----------------------|---------------|

*Mae rhaid i Bwyllgorau Penodi cynnwys mwyafrif o Aelodau anweithredol /Appointments Committees must comprise a majority of non-executive Board Members.

TREFNIADAU LLUNIO RHESTR-FER

	Llunio Rhestr-fer	Penodiad gan
Y Prif Weithredwr a Phennaeth y Gwasanaethau Cyflogedig	Pwyllgor Penodi "A"	Y Cyngor, ar ôl derbyn argymhellion Pwyllgor Penodi "A"
Cyfarwyddwr(wyr)	Wyth Aelod o Bwyllgor Penodi "A" yn eu tro ar sail cydbwysedd gwleidyddol y Cyngor ac sydd wedi'u dewis yn ôl rota yn nhrefn yr wyddor (gan gynnwys hefyd yr Aelod o'r Bwrdd Gweithredol sy'n gyfrifol am y maes gwasanaeth y mae'r swydd yn rhan ohono)	Pwyllgor Penodi "A"

SHORTLISTING ARRANGEMENTS

	Shortlisting	Appointment by
Chief Executive & Head of Paid Service	Appointments Committee "A"	Council on the recommendation of Appointment Committee "A"
Director(s)	Eight Members of Appointment Committee "A" reflecting the political balance of the Council and chosen on rota via alphabetical order (to also include the Executive Board Member within the service area the post is located)	Appointments Committee "A"

**PWYLLGOR PENODI B - PENNAETHIAID GWASANAETH
10 AELOD**

**APPOINTMENTS COMMITTEE B – HEADS OF SERVICE
10 MEMBERS**

GRŴP PLAID CYMRU / PLAID CYMRU GROUP (5)

- | | | |
|----|-----------------------|--------------|
| 1. | Cynghorydd/Councillor | Colin Evans |
| 2. | Cynghorydd/Councillor | Hazel Evans |
| 3. | Cynghorydd/Councillor | Linda Evans |
| 4. | Cynghorydd/Councillor | Gareth John |
| 5. | Cynghorydd/Councillor | Darren Price |

GRŴP LLAFUR / LABOUR GROUP (3)

- | | | |
|----|-----------------------|------------------|
| 1. | Cynghorydd/Councillor | Rob James |
| 2. | Cynghorydd/Councillor | Martyn Palfreman |
| 3. | Cynghorydd/Councillor | Dot Jones |

GRŴP ANNIBYNNOL / INDEPENDENT GROUP (1)

- | | | |
|----|-----------------------|---------------|
| 1. | Cynghorydd/Councillor | Jane Tremlett |
|----|-----------------------|---------------|

HEB GYSYLLTIAD PLEIDIOL/UNAFFILIATED (1)

- | | | |
|----|-----------------------|------------|
| 1. | Cynghorydd/Councillor | Jason Hart |
|----|-----------------------|------------|

*Mae rhaid i Bwyllgorau Penodi cynnwys mwyafrif o Aelodau anweithredol /Appointments Committees must comprise a majority of non-executive Board Members.

TREFNIADAU LLUNIO RHESTR-FER

Llunio Rhestr-fer	Penodiad gan
Y Cyfarwyddwr perthnasol ar gyfer y gwasanaeth o dan sylw, gan ymgynghori ag Aelod(au) perthnasol y Bwrdd Gweithredol a Chadeirydd y Pwyllgor Craffu	Pwyllgor Penodi "B"

SHORTLISTING ARRANGEMENTS

Shortlisting	Appointment by
Relevant Director for the service concerned in consultation with the relevant Executive Board Member(s) and Chair of Scrutiny Committee	Appointment Committee "B"

**PWYLLGOR GWASANAETHAU DEMOCRATAIDD
5 AELOD**

**DEMOCRATIC SERVICES COMMITTEE
5 MEMBERS**

GRŴP PLAID CYMRU / PLAID CYMRU GROUP (2)

1. Cyngorydd/Councillor Hazel Evans
2. Cyngorydd/Councillor Tyssul Evans

GRŴP LLAFUR / LABOUR GROUP (2)

1. Cyngorydd/Councillor Lewis Davies
2. Cyngorydd/Councillor Philip Warlow

GRŴP ANNIBYNNOL / INDEPENDENT GROUP (1)

1. Cyngorydd/Councillor Fiona Walters

**PWYLLGOR CRONFA BENSIWN DYFED
3 AELOD**

**DYFED PENSION FUND COMMITTEE
3 MEMBERS**

GRŴP PLAID CYMRU / PLAID CYMRU GROUP (2)

1. Cyngorydd/Councillor Elwyn Williams
2. Cyngorydd/Councillor Dai Thomas

GRŴP LLAFUR /LABOUR GROUP (1)

1. Cyngorydd/Councillor Rob James

DIRPRWY ENWEBEDIG/NOMINATED SUBSTITUTE (1)

Cyng/Cllr Denise Owen

**PWYLLGOR LLYWODRAETHU AC ARCHWILIO
8 AELOD O'R CYNGOR A 1 AELOD ALLANOL A PHLEIDLAIS**

**GOVERNANCE AND AUDIT COMMITTEE
8 MEMBERS PLUS ONE EXTERNAL MEMBER WITH
VOTING RIGHTS**

GRŴP PLAID CYMRU / PLAID CYMRU GROUP (4)

- | | | |
|----|-----------------------|----------------|
| 1. | Cynghorydd/Councillor | Kim Broom |
| 2. | Cynghorydd/Councillor | Karen Davies |
| 3. | Cynghorydd/Councillor | Alex Evans |
| 4. | Cynghorydd/Councillor | Elwyn Williams |

GRŴP LLAFUR / LABOUR GROUP (3)

- | | | |
|----|-----------------------|----------------|
| 1. | Cynghorydd/Councillor | Lewis Davies |
| 2. | Cynghorydd/Councillor | Phil Warlow |
| 3. | Cynghorydd/Councillor | Janet Williams |

GRŴP ANNIBYNNOL / INDEPENDENT GROUP (1)

- | | | |
|----|-----------------------|--------------|
| 1. | Cynghorydd/Councillor | Giles Morgan |
|----|-----------------------|--------------|

AELODAU LLEYG/ LAY PERSONS

- | | |
|----|-------------------------------|
| 1. | I'w gadarnhau/To be confirmed |
| 2. | I'w gadarnhau/To be confirmed |
| 3. | I'w gadarnhau/To be confirmed |
| 4. | Lle gwag/vacancy |

<p style="text-align: center;">8 AELOD PANEL ADOLYGU TAI HOUSING REVIEW PANEL 8 MEMBERS</p>
--

GRŴP PLAID CYMRU / PLAID CYMRU GROUP (3)

- | | | |
|----|-----------------------|---------------|
| 1. | Cynghorydd/Councillor | Betsan Jones |
| 2. | Cynghorydd/Councillor | Jean Lewis |
| 3. | Cynghorydd/Councillor | Gareth Thomas |

GRŴP LLAFUR / LABOUR GROUP (2)

- | | | |
|----|-----------------------|-------------|
| 1. | Cynghorydd/Councillor | Deryk Cundy |
| 2. | Cynghorydd/Councillor | Rob Evans |

GRŴP ANNIBYNNOL / INDEPENDENT GROUP (1)

- | | | |
|----|-----------------------|---------------|
| 1. | Cynghorydd/Councillor | Fiona Walters |
|----|-----------------------|---------------|

HEB GYSYLLTIAD PLEIDIOL/UNAFFILIATED (2)

- | | | |
|----|-----------------------|-----------------|
| 1. | Cynghorydd/Councillor | Sharen Davies |
| 2. | Cynghorydd/Councillor | Louvain Roberts |

DIRPRWYON ENWEBEDIG/NOMINATED SUBSTITUTES

GRŴP PLAID CYMRU / PLAID CYMRU GROUP (1)

- | | | |
|----|-----------------------|--------------|
| 1. | Cynghorydd/Councillor | Terry Davies |
|----|-----------------------|--------------|

GRŴP LLAFUR / LABOUR CYMRU GROUP (1)

- | | | |
|----|-----------------------|--------------|
| 1. | Cynghorydd/Councillor | Crish Davies |
|----|-----------------------|--------------|

GRŴP ANNIBYNNOL / INDEPENDENT GROUP (1)

- | | | |
|----|-----------------------|--------------------------------|
| 1. | Cynghorydd/Councillor | I'w gadarnhau/To be determined |
|----|-----------------------|--------------------------------|

HEB GYSYLLTIAD PLEIDIOL / UNAFFILIATED (1)

- | | | |
|---|-----------------------|------------|
| 1 | Cynghorydd/Councillor | Jason Hart |
|---|-----------------------|------------|

**PWYLLGOR TRWYDDEDU
14 AELOD**

**LICENSING COMMITTEE
14 MEMBERS**

GRŴP PLAID CYMRU / PLAID CYMRU GROUP (8)

- | | | |
|----|-----------------------|-----------------|
| 1. | Cynghorydd/Councillor | Mansel Charles |
| 2. | Cynghorydd/Councillor | Alex Evans |
| 3. | Cynghorydd/Councillor | Tyssul Evans |
| 4. | Cynghorydd/Councillor | Ken Howell |
| 5. | Cynghorydd/Councillor | Hefin Jones |
| 6. | Cynghorydd/Councillor | Jean Lewis |
| 7. | Cynghorydd/Councillor | Dorian Phillips |
| 8. | Cynghorydd/Councillor | Elwyn Williams |

GRŴP LLAFUR / LABOUR GROUP (4)

- | | | |
|----|-----------------------|--------------|
| 1. | Cynghorydd/Councillor | Peter Cooper |
| 2. | Cynghorydd/Councillor | Suzy Curry |
| 3. | Cynghorydd/Councillor | Dot Jones |
| 4. | Cynghorydd/Councillor | Kevin Madge |

GRŴP ANNIBYNNOL / INDEPENDENT GROUP (1)

- | | | |
|----|-----------------------|--------------------------------|
| 1. | Cynghorydd/Councillor | I'w gadarnhau/To be determined |
|----|-----------------------|--------------------------------|

HEB GYSYLLTIAD PLEIDIOL/UNAFFILIATED (1)

- | | | |
|----|-----------------------|-----------------|
| 1. | Cynghorydd/Councillor | Michael Cranham |
|----|-----------------------|-----------------|

NI CHANIATEIR EILYDDION MEWN CYFARFODYDD O'R PWYLLGOR YMA

NO SUBSTITUTES ARE ALLOWED AT MEETINGS OF THIS COMMITTEE

**PWYLLGOR PENODI AELODAU
7 AELOD**

**MEMBER APPOINTMENTS COMMITTEE
7 MEMBERS**

1. Cyngorydd/Councillor Mansel Charles
2. Cyngorydd/Councillor Tyssul Evans
3. Cyngorydd/Councillor Jean Lewis

GRŴP LLAFUR / LABOUR GROUP (2)

1. Cyngorydd/Councillor Deryk Cundy
2. Cyngorydd/Councillor Tina Higgins

GRŴP ANNIBYNNOL / INDEPENDENT GROUP (1)

1. Cyngorydd/Councillor Anthony Davies

HEB GYSYLLTIAD PLEIDIOL/UNAFFILIATED (1)

1. Cyngorydd/Councillor Sean Rees

<p align="center">PWYLLGOR CYNLLUNIO - 21 AELOD PLANNING COMMITTEE - 21 MEMBERS</p>
--

GRŴP PLAID CYMRU / PLAID CYMRU GROUP (11)

- | | | |
|-----|-----------------------|-----------------|
| 1. | Cynghorydd/Councillor | Mansel Charles |
| 2. | Cynghorydd/Councillor | Terry Davies |
| 3. | Cynghorydd/Councillor | Tyssul Evans |
| 4. | Cynghorydd/Councillor | Ken Howell |
| 5. | Cynghorydd/Councillor | Carys Jones |
| 6. | Cynghorydd/Councillor | Jean Lewis |
| 7. | Cynghorydd/Councillor | Denise Owen |
| 8. | Cynghorydd/Councillor | Dorian Phillips |
| 9. | Cynghorydd/Councillor | Russell Sparks |
| 10. | Cynghorydd/Councillor | Gareth Thomas |
| 11. | Cynghorydd/Councillor | Elwyn Williams |

GRŴP LLAFUR / LABOUR GROUP (6)

- | | | |
|----|-----------------------|-------------------|
| 1. | Cynghorydd/Councillor | Peter Cooper |
| 2. | Cynghorydd/Councillor | Michelle Donoghue |
| 3. | Cynghorydd/Councillor | Nysia Evans |
| 4. | Cynghorydd/Councillor | John James |
| 5. | Cynghorydd/Councillor | Edward Skinner |
| 6. | Cynghorydd/Councillor | Michael Thomas |

GRŴP ANNIBYNNOL / INDEPENDENT GROUP (2)

- | | | |
|----|-----------------------|-------------------------------|
| 1. | Cynghorydd/Councillor | Sue Allen |
| 2. | Cynghorydd/Councillor | I'w gadarnhau/To be confirmed |

HEB GYSYLLTIAD PLEIDIOL/UNAFFILIATED (1)

- | | | |
|----|-----------------------|-----------------|
| 1. | Cynghorydd/Councillor | John Jenkins |
| 2. | Cynghorydd/Councillor | Michael Cranham |

NI CHANIMATEIR EILYDDION MEWN CYFARFODYDD O'R PWYLLGOR YMA
NO SUBSTITUTES ARE ALLOWED AT MEETINGS OF THIS COMMITTEE

Lle mae gan wardiau fwy nag un aelod etholedig, dim ond un aelod gall eistedd ar y
Pwyllgor Cynllunio
Where wards have more than one elected member, only one member may sit on the
Planning Committee

**PWYLLGOR SAFONAU
9 AELOD**

**STANDARDS COMMITTEE
9 MEMBERS**

AELODAU ANNIBYNNOL / INDEPENDENT MEMBERS(5)

- | | |
|---|--|
| 1 Ms Caryl Davies | <i>(Cyfnod y Penodiad/Period of Appointment
05/12/21-04/12/27)</i> |
| 2 Mrs Mary Dodd
CADEIRYDD/CHAIR | <i>(Cyfnod y Penodiad/Period of Appointment
15/04/15 – 14/04/25)</i> |
| 3 Mrs Daphne Evans | <i>(Cyfnod y Penodiad/Period of Appointment
13/12/17 – 12/12/23)</i> |
| 4 Mrs Julie James | <i>(Cyfnod y Penodiad/Period of Appointment
13/12/17 – 12/12/23)</i> |
| 5 Mr Frank Phillips | <i>(Cyfnod y Penodiad/Period of Appointment
05/12/21-04/12/27)</i> |

Aelod Cymunedol y Pwyllgor / Community Committee Member (1)

(Cyfnod y Penodiad – tan etholiad Llywodraeth Leol Mai 2022

Period of Appointment – until the Local Government Elections in May 2022)

- 1 Cynghorydd/Councillor**

Aelodau Etholedig y Cyngor Sir / Elected Members of the County Council (3)

- | | | |
|--------------------------------|----------------------|----------------------|
| 1 Cynghorydd/Councillor | Betsan Jones | Plaid Cymru |
| 2 Cynghorydd/Councillor | Gareth Thomas | Plaid Cymru |
| 3 Cynghorydd/Councillor | Rob James | Llafur/Labour |

ANNUAL MEETING OF COUNCIL

25TH MAY 2022

TO CONSIDER NOMINATIONS RECEIVED AND TO ELECT CHAIRS AND VICE CHAIRS FOR THE COMMITTEES / PANELS OF THE COUNCIL FOR THE 2022-23 MUNICIPAL YEAR

RECOMMENDATIONS / KEY DECISIONS REQUIRED:

To consider the nominations received for Chairs and Vice-Chairs of Committees, as per the report/reported at the meeting , and to make the necessary appointments.

Reasons:

The appointment of Chairs and Vice Chairs of Committees of the Council shall be undertaken by the Council at its Annual Meeting or at an ordinary meeting of Council should a vacancy arise mid term.

Relevant scrutiny committee to be consulted NO

Cabinet Decision Required NO

Council Decision Required YES

CABINET MEMBER PORTFOLIO HOLDER:-	N/A
-----------------------------------	-----

<p>Directorate:</p> <p>Name of Head of Service: Linda Rees Jones</p> <p>Report Author Gaynor Morgan</p>	<p>Designations:</p> <p>Head of Administration & Law</p> <p>Head of Democratic Services</p>	<p>Tel Nos.</p> <p>01267 224012 LRJ</p> <p>01267 224026 GM</p> <p>E Mail Addresses:</p> <p>Lrjones@carmarthenshire.gov.uk</p> <p>GMorgan@carmarthenshire.gov.uk</p>
--	--	---

**EXECUTIVE SUMMARY
ANNUAL MEETING OF COUNCIL
25TH MAY 2022**

**TO CONSIDER NOMINATIONS RECEIVED AND TO ELECT CHAIRS AND
VICE CHAIRS FOR THE COMMITTEES / PANELS OF THE COUNCIL FOR
THE 2022-23 MUNICIPAL YEAR**

In accordance with the Constitution, the Council is required to appointment Chairs and Vice Chairs of Committees of the Council at its Annual Meeting or at an ordinary meeting of Council should a vacancy arise midterm.

Where a vote is required on a motion to appoint or elect a member of the Council to a position to be filled by the authority and there are two or more members nominated for that position, the names of all those nominated shall be put to the meeting in alphabetical order of surname. Those entitled to vote shall each vote for only one person. If there is not a majority of those voting in favour of one person, the name of the person having the least number of votes shall be struck off the list and a fresh vote shall be taken, and so on until a majority of votes is given in favour of one person.

There are no contested seats for the 2022-23 municipal year.

DETAILED REPORT ATTACHED?

YES - Nominations Received

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees Jones, Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	NONE	NONE	NONE	NONE	NONE

Legal

The Council's constitution sets out arrangements for nomination and appointment of Chairs and Vice-Chairs of Committees.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Linda Rees Jones, Head of Administration & Law

- 1.Scrutiny Committee** Not applicable
- 2.Local Member(s)** Not applicable
- 3.Community / Town Council** Not applicable
- 4.Relevant Partners** Not applicable
- 5.Staff Side Representatives and other Organisations** Not applicable

EXECUTIVE BOARD PORTFOLIO HOLDER(S) AWARE/CONSULTED	N/A
--	-----

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
The Local Government Act 2000 The Local Government (Wales) Measure 2011		Administration & Law Division, Chief Executive's Department
Group Nominations		Democratic Services Unit, Chief Executive's Department.

ENWEBIADAU AR GYFER CADEIRYDDION AC IS-GADEIRYDDION 2022/23

NOMINATIONS RECEIVED FOR CHAIRS AND VICE-CHAIRS OF COMMITTEES/PANELS FOR 2022/23

<u>PWYLLGORAU CRAFFU / SCRUTINY COMMITTEES:</u>	CADEIRYDD CHAIR	IS-GADEIRYDD VICE-CHAIR	CYNNIGYDD/ PROPOSER	EILYDD/ SECONDER
CYMUNEDAU AC ADFYWIO <i>COMMUNITY & REGENERATION</i>	Deryk Cundy	Betsan Jones	Rob James VC - Darren Price	Dot Jones VC - Linda Evans
ADDYSG A PHLANT <i>EDUCATION AND CHILDREN</i>	Carys Jones	Sue Allen	Darren Price	Jane Tremlett
DIOGELU'R CYHOEDD A'R AMGYLCHEDD <i>ENVIRONMENTAL AND PUBLIC PROTECTION</i>	John James	Karen Davies	Rob James VC - Darren Price	Deryk Cundy VC - Linda Evans
POLISI AC ADNODDAU <i>POLICY AND RESOURCES</i>	Giles Morgan	Kim Broome	Jane Tremlett	Darren Price
GOFAL CYMDEITHASOL AC IECHYD <i>SOCIAL CARE AND HEALTH</i>	Hazel Evans	I'w gadarnhau/To be confirmed.	Darren Price	Jane Tremlett

Mae'n rhaid i gyfanswm nifer Cadeiryddion y Pwyllgorau Craffu adlewyrchu cydbwysedd gwleidyddol y Cyngor cyfan. Nid oes gofyniad tebyg ar gyfer penodi Is-gadeiryddion.

The total Number of Chairs of Scrutiny Committees must reflect the political balance of the Council as a whole. There is not a similar requirement for the appointment of Vice Chairs.

<u>PWYLLGORAU ERAILL / OTHER COMMITTEES</u>	CADEIRYDD CHAIR	IS-GADEIRYDD VICE-CHAIR	PROPOSER	SECONDER
PWYLLGOR APELAU <i>APPEALS COMMITTEE</i>	Ken Howell	Llinos Davies	Darren Price	Linda Evans
PWYLLGOR PENODI "A" – CYFARWYDDWYR <i>APPOINTMENTS COMMITTEE A – DIRECTORS</i>	Darren Price	Sue Allen	Darren Price	Jane Tremlett
PWYLLGOR PENODI "B"- PENNAETH GWASANAETH <i>APPOINTMENTS COMMITTEE B – HEADS OF SERVICE</i>	Jane Tremlett	Darren Price	Linda Evans	Philip Hughes
PWYLLGOR GWASANAETHAU DEMOCRATAIDD <i>DEMOCRATIC SERVICES COMMITTEE</i>	Lewis Davies	Tyssul Evans	Rob James VC Darren Price	Dot Jones VC Linda Evans
(Ni chaiff yr unigolyn sy'n cael ei benodi'n gadeirydd fod yn aelod o un o'r grwpiau sy'n rhan o'r weithrediaeth) / (The person appointed to the Chair must not be a member of one of the groups forming the administration)				
PWYLLGOR TRWYDDEDU <i>LICENSING COMMITTEE</i>	Mansel Charles	Dorian Phillips	Darren Price	Linda Evans
PWYLLGOR PENODI AELODAU <i>MEMBER APPOINTMENTS COMMITTEE</i>	Jean Lewis	Anthony Davies	Darren Price	Jane Tremlett
PWYLLGOR CYLLUNIO <i>PLANNING COMMITTEE</i>	Tyssul Evans	Carys Jones	Darren Price	Linda Evans

PANEL ADFYWIO TAI	<i>HOUSING REVIEW PANEL</i>	Betsan Jones	Gareth Thomas	Darren Price	Linda Evans
PWYLLGOR CRONFA BENSIWN DYFED	<i>DYFED PENSION FUND COMMITTEE</i>	Elwyn Williams	Ddim yn eisiau Not required	Darren Price	Linda Evans

Gwneir y penodiadau canlynol gan y Pwyllgorau yn ei Cyfarfod cyntaf yn dilyn y Cyfarfod Blynyddol:-

- Pwyllgor Archilio – Rhaid i Gadeirydd (rhaid fod yn berson llewg) ac Is-Gadeirydd beidio â bod yn aelod o weithrediaeth yr awdurdod lleol nac yn gynorthwyydd i'r weithrediaeth.*

The following appointments will be made by the Committee in its first Meeting following the Annual Meeting:-

- Audit Committee – Chair (must be a lay person) & Vice Chair must not be a member of the local authority's executive or an assistant to its executive.*

This page is intentionally left blank

ANNUAL MEETING OF THE COUNCIL 25th MAY 2022

ANNUAL REVIEW OF THE COUNCIL CONSTITUTION

Recommendations / key decisions required:

1. In accordance with the determinations made by the Independent Remuneration Panel for Wales, to adopt the Councillors' and Co-opted Members' Salaries and Allowances Scheme for 2022-2023, as detailed within Part 6.1 of the Constitution.
2. To adopt the Council Constitution for 2022-2023 subject to any necessary changes to the Constitution arising from decisions made earlier in the meeting.
3. That the Monitoring Officer be authorised to make any minor amendments, correct typographical or drafting errors and ensure all cross-references within the Constitution are correct and that these be reported to the Constitutional Review Working Group as and when necessary.

Reasons:

Under Article 14 of the Constitution the Monitoring Officer has a duty to monitor and review the operation of the Constitution to ensure that the aims and principles contained therein are given full effect and to formulate recommendations for changes. Changes to the Constitution will only be approved by the full Council.

Relevant scrutiny committee to be consulted NO

Cabinet Decision Required NO

Council Decision Required YES

CABINET MEMBER PORTFOLIO HOLDER:- N/A

Directorate Chief Executive's	Designations:	Tel Nos.01267 224010
Name of Head of Service:	Head of Administration & Law	LRJones@carmarthenshire.gov.uk
Linda Rees Jones	Democratic Services Manager	Tel Nos.01267 224026
Report Author:		GMorgan@carmarthenshire.gov.uk
Gaynor Morgan		

COUNTY COUNCIL ANNUAL MEETING 25TH MAY 2022

AMENDMENTS TO THE COUNCIL CONSTITUTION

Council is required to review its Constitution on an annual basis and has established the Constitutional Review Working Group to present recommendations for constitutional change.

There have been no legislative changes which require changes to be made to the Council's Constitution however, the Council will need to confirm the constitution as it currently stands and amend Part 6.1 of the Constitution to reflect the Independent Remuneration Panel for Wales (IRPW) prescribed amounts to be paid to Councillors for 2022-23, and adopt

Constitutionally, responsibility for adopting a Scheme of Members' Allowances rests with the Council but the Independent Remuneration Panel for Wales (IRPW) determines the amounts to be paid with a view to providing a consistent national framework for councillor remuneration. The report contains the IRPW determinations for 2022/23 which are payable from 9th May 2022. Councillors appointed to new posts Senior/Civic Salaries at the AGM will be paid any revised salary from the start of the municipal year (25th May 2022). It should be noted that the Panel determines the rate of pay and authorities cannot vary the amounts payable or delay implementation of the panel's determinations.

The Constitutional Review Group of the previous Council recommended that the Council at its Annual Meeting should consider a report on the possibility of appointing a presiding member, it is suggested however that this report be considered at a future meeting in order for initial discussions to be held with the Constitutional Review Group of the new Council in the first instance.

Other than the issues raised, no other amendments are being put forward.

A copy of the full constitution can be viewed on the Authority's website or via the following link:-

<https://www.cararthenshire.gov.wales/home/council-democracy/the-council/councils-constitution/>

DETAILED REPORT ATTACHED ?

Part 6.1

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees Jones Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	NONE	NONE	NONE	NONE	NONE

1. Policy, Crime & Disorder and Equalities

Adoption and any amendment to the Constitution is a matter for Full Council

2. Legal

The Council is required to comply with the Local Government Act 2000 and in the drafting and subsequent operation of the Constitution.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed Linda Rees Jones Head of Administration & Law

1. Scrutiny Committee

N/A

2. Local Member(s)

N/A

3. Community / Town Council

N/A

4. Relevant Partners

N/A

5. Staff Side Representatives and other Organisations

N/A

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Local Government Act 2000		http://www.legislation.gov.uk/ukpga/2000/22/pdfs/ukpga_20000022_en.pdf
Local Government and Elections Wales Act 2021		https://www.legislation.gov.uk/asc/2021/1/contents/enacted

CARMARTHENSHIRE COUNTY COUNCIL

MEMBERS' SCHEDULE OF REMUNERATION 2022-23

This Scheme is made under the Local Government (Wales) Measure 2011 with regard to Independent Remuneration Panel for Wales (IRPW) Regulations which apply to payments made to members and co-opted members of local authorities.

1. Basic Salary

- 1.1 A Basic Salary shall be paid to each elected Member of the Authority.
- 1.2 In accordance with the Regulations, the rate of the Basic Salary shall be reviewed annually as determined by the Independent Remuneration Panel for Wales.
- 1.3 Where the term of office of a Member begins or ends other than at the beginning or end of a year, their entitlement to the Basic Salary will be pro-rata.
- 1.4 No more than one Basic Salary is payable to a Member of the Authority.

2. Senior Salaries & Civic Salaries

- 2.1 Members occupying specific posts shall be paid a Senior Salary as set out in **Schedule 1**.
- 2.2 In accordance with the Regulations, the rates of Senior Salaries and Civic Salaries shall be reviewed annually as determined by the Annual or Supplementary Report of the Independent Remuneration Panel for Wales.
- 2.3 Only one Senior Salary or Civic Salary is payable to a Member of the Authority.
- 2.4 A Member of the Authority cannot be paid a Senior Salary and a Civic Salary.
- 2.5 All Senior and Civic Salaries are paid inclusive of Basic Salary.
- 2.6 A Senior Salary may not be paid to more than the number of members specified by the Independent Remuneration Panel for Wales in its Annual Report and cannot exceed fifty percent of the total membership of the authority, except to include a temporary Senior Salary office holder providing temporary cover for the family absence of the appointed office holder.
- 2.7 A Member of the Authority in receipt of a Senior Salary **cannot** receive a salary from any National Park Authority (NPA) or Fire and Rescue Authority (FRA) for which they have been nominated.
- 2.8 Where the term of Senior Salary or Civic Salary of a Member begins or ends other than at the beginning or end of a year, their entitlement to the Salary will be pro-rata.

3. Election to Forgo Entitlement to Allowance

- 3.1 A Member may, by notice in writing delivered to the Proper Officer of the authority, personally elect to forgo any part of their entitlement to any salary, allowance or fee payable under this Scheme from the date set out in the notice.

4. Suspension of a Member

- 4.1 Where a Member of the Authority is suspended or partially suspended from their responsibilities or duties as a Member of the Authority in accordance with Part III of the Local Government Act 2000 (Conduct of Members), or regulations made under the Act, the part of the Basic Salary payable to them in respect of that period for which they are suspended will be withheld by the Authority (Section 155 (1) of the Measure).
- 4.2 Where a Member in receipt of a Senior Salary is suspended or partially suspended from being a Member of the Authority in accordance with Part III of the Local Government Act 2000 (Conduct of Members), or regulations made under the Act, the Authority must not make payments of the Member's Senior Salary for the duration of the suspension (Section 155 (1) of the Measure). If the partial suspension relates only to the specific responsibility element of the payment, the Member may retain the Basic Salary.

5. Repayment of salaries, allowances or fees

- 5.1 Where payment of any salary, allowance or fee has been made to a Member of the Authority or Co-opted Member in respect of any period during which the Member concerned:
- (a) is suspended or partially suspended from that Member's/Co-opted Member's duties or responsibilities in accordance with Part 3 of the 2000 Act or regulations made under that Act;
 - (b) ceases to be a Member of the Authority or Co-opted Member; or
 - (c) is in any other way not entitled to receive a salary, allowance or fee in respect of that period,

the Authority will require that such part of the allowance as relates to any such period be repaid.

6. Payments

- 6.1 Payments of all allowances will be made by the *Director of Corporate Services* by *direct bank credit* in instalments of one-twelfth of the Member's annual entitlement on the 15th of each month.
- 6.2 Where payment has resulted in a Member receiving more than their entitlement to salaries, allowances or fees the Authority will require that such part that is overpayment be repaid.
- 6.3 All payments are subject to the appropriate tax and National Insurance deductions.

7. Contribution towards Costs of Care and Personal Assistance

- 7.1 Contribution towards Costs of Care and Personal Assistance shall be paid to a Member or Co-opted Member, who has caring responsibility for dependent children or adults, or a personal care requirement, provided the Member incurs expenses in the provision of such care whilst undertaking 'approved' council duties.
- 7.2 Contribution towards Costs of Care and Personal Assistance applies in respect of a dependant under 16 years of age, or a minor or adult who normally lives with the member as part of their family and who cannot be left unsupervised for whom the Member or Co-opted Member can show that care is required. If a Member or Co-opted Member has more than one dependent the Member may claim more than one allowance, provided the Member can demonstrate a need to make separate arrangements for care.
- 7.3 Eligible Members may claim contribution towards Costs of Care and Personal Assistance for actual and receipted costs as set out in **Schedule 1**. All claims for the contribution towards costs of care and personal assistance should be made in writing to Democratic Services detailing times, dates and reasons for claim. Receipts are required for both informal and formal care arrangements.

8. Family Absence

- 8.1 Members are entitled under the provisions of the Family Absence for Members of Local Authorities (Wales) Regulations 2013 and the Local Government Elections (Wales) Act 2021 to a period of family absence, during which if they satisfy the prescribed conditions they are entitled to be absent from authority meetings.
- 8.2 When taking family absence Members are entitled to retain a basic salary irrespective of their attendance record immediately preceding the commencement of the family absence.
- 8.3 Should a senior salary holder be eligible for family absence they will be able to continue to receive their senior salary for the duration of the absence.
- 8.4 If the authority agrees that it is necessary to make a substitute appointment to cover the family absence of a senior salary holder the Member substituting will be eligible if the authority so decides to be paid a senior salary.
- 8.5 If the paid substitution results in the authority exceeding its maximum number of senior salaries, an addition to the maximum will be allowed for the duration of the substitution.

9. Co-optees' payments

- 9.1 A Co-optees' daily fee (with a provision for half day payments) shall be paid to Co-optees, provided they are statutory Co-optees with voting rights.
- 9.2 The number of days in any one year for which co-opted members may be paid will reflect the work programme of the relevant committee.

- 9.3 Payments will take into consideration travelling time to and from the place of the meeting, reasonable time for pre meeting preparation and length of meeting (up to the maximum of the daily rate).
- 9.4 The Monitoring Officer or his/her deputy is designated as the “appropriate officer” and will determine preparation time, travelling time and length of meeting, the fee will be paid on the basis of this determination.
- 9.5 The Monitoring Officer or his/her deputy can determine in advance whether a meeting is programmed for a full day and the fee will be paid on the basis of this determination even if the meeting finishes before four hours has elapsed.
- 9.6 A half day meeting is defined as up to 4 hours.
- 9.7 A full day meeting is defined as over 4 hours.
- 9.8 The daily and half day fee for the Chairpersons of the Standards Committee and Audit Committee, as determined by the Independent Remuneration Panel for Wales, is set out in **Schedule 1**.
- 9.9 The daily and half day fee for other statutory Co-optees with voting rights, as determined by the Independent Remuneration Panel for Wales, is set out in **Schedule 1**.

10. Travel and Subsistence Allowances

10.1 General Principles

- 10.2 Members and Co-opted Members are entitled to claim travelling expenses when travelling on the Authority’s business for ‘approved duties’ as set out in **Schedule 2**. Where Members travel on the Authority’s business they are expected to travel by the most cost effective means. In assessing cost effectiveness regard will be given to journey time. A Member who does not travel by the most cost effective means may have their claim abated by an appropriate amount.
- 10.3 Where possible Members should share transport.
- 10.4 The distance claimed for mileage should be the shortest reasonable journey by road from the point of departure to the point at which the duty is performed, and similarly from the duty point to the place of return.
- 10.5 The rates of Members’ Travel and Subsistence Allowances are set out in **Schedule 3** and are subject to annual review by the Independent Remuneration Panel for Wales.
- 10.6 Where a Member is suspended or partially suspended from their responsibilities or duties as a Member of the Authority in accordance with Part III of the Local Government Act 2000 (Conduct of Members), or regulations made under the Act, any travel and subsistence allowances payable to them in respect of that period for which they are suspended or partially suspended must be withheld by the Authority.

11. Travel by Private Vehicle

- 11.1 The Independent Remuneration Panel for Wales has determined that the maximum travel rates payable should be the rates set out by Her Majesty's Revenue & Customs for the use of private cars, motorcycles and pedal cycles plus any passenger supplement.
- 11.2 The mileage rates for private vehicles as determined by the Independent Remuneration Panel for Wales are set out in **Schedule 3**.
- 11.3 Where a Member makes use of their private vehicle for approved duty purposes, the vehicle must be insured for business use. Proof of appropriate insurance must be provided to the Authority on request.

12. Travel by Public Transport

12.1 Rail/Coach Travel

Unless otherwise authorised rail tickets will be second-class. However members are permitted to travel by first class rail when work requirements justify such expenditure (i.e. working on the train prior to attending a meeting the same day). First class tickets will be provided when they are available and it can be shown that these tickets would produce a saving to the council over the standard second class fare.

Democratic Services will purchase requisite rail and coach tickets for Members in advance of journeys. In the unlikely event that a Member needs to purchase a ticket directly, payment will be reimbursed upon production of the used ticket and/or a receipt.

12.2 Taxi Fares

Taxi fares will only be reimbursed where their use has been authorised for cases of urgency, where no public transport is reasonably available, or a Member has a particular personal need. Re-imbursement will be upon receipt only.

12.3 Air Fare

Travel by air is permissible if it is the most cost effective means of transport. Authorisation of the Chief Executive or his/her representative is required and tickets will be purchased by Democratic Services.

12.4 Travel Abroad

Travel abroad on the Authority's business will only be permitted where authorised by Chief Executive or his/her representative. Democratic Services will arrange travel and accommodation.

12.5 Other Travel Expenses

Members are entitled to reimbursement of toll fees, parking fees, overnight garaging and other necessary travel associated expenses. Re-imbursement will be upon receipt only.

13. Overnight Accommodation

- 13.1 Overnight stays will only be permitted where the Authority's business extends to two days or more, or the venue is at such a distance that early morning or late night travel would be unreasonable. All overnight stays must receive prior authorisation from the Chief Executive or his/her representative.
- 13.2 Overnight accommodation will be booked by Democratic Services. Wherever possible the overnight accommodation will be pre-paid or invoiced.
- 13.3 Direct booking of overnight accommodation by a Member will only be permitted in the event of an emergency. Reimbursement will only be made upon the production of a receipt and will be at a level deemed reasonable and not in excess of the rates set out in **Schedule 3**.

14 Subsistence Allowance

- 14.1 The day subsistence rate to meet the costs of meals and refreshments in connection with approved duties (including breakfast when not provided as part of overnight accommodation) is set out in **Schedule 3**. The maximum daily rate covers a 24 hour period and can be claimed for any meal that is relevant, providing such a claim is supported by receipt(s).
- 14.2 No provision is made for subsistence claims within the County.

15. Claims and Payments

- 15.1 A claim for travel and subsistence allowances must be made in writing by the 1st of the month (or the previous working day if falling on a Saturday, Sunday or Bank Holiday) and must be accompanied by the relevant receipts.
- 15.2 Allowances will be paid by the Director of Corporate Services by direct bank credit.

16. Pensions

- 16.1 The Authority shall enable its Members who are eligible to join the Local Government Pension Scheme.

17 Supporting the work of Authority Members

- 17.1 The Independent Remuneration Panel for Wales expects Members to be provided with adequate support to carry out their duties and that the support provided should take account of the specific needs of individual Members. The Authority's Democratic Services Committee is required to review the level of support provided to Members and should take proposals for reasonable support to the full council.

- 17.2 All elected Members & Co-opted Members should be provided with adequate telephone, email and internet facilities to give electronic access to appropriate information.
- 17.3 Such support should be without cost to any Member. Deductions must not be made from Members' salaries as a contribution towards the cost of support which the Authority has decided is necessary for the effectiveness and or efficiency of Members.

18 Compliance

- 18.1 In accordance with the Regulations, the Authority must comply with the requirements of Independent Remuneration Panel for Wales in respect of the monitoring and publication of payments made to Members and Co-opted Members as set out in **Schedule 4**.

Note:

Members and Co-opted Members are reminded that expense claims are subject to both internal and external audit.

Receipts provided must be formal documents, showing the name of the business, the date and the nature of the supply. Basic non detailed till roll receipts are not acceptable.

In order to be able to manage the Authority's budget in an orderly manner it is good practice to submit claims in a timely fashion i.e. no longer than 3 months old per claim.

SCHEDULE 1

SCHEDULE OF REMUNERATION 2022-23

MEMBERS ENTITLED TO BASIC SALARY* (this list is subject to changes made earlier at the meeting)						ANNUAL AMOUNT OF BASIC SALARY
The following named elected members of the authority:						£16,800
1	Sue Allen	26	Rob Evans	51	Giles Morgan	
2	Liam Bowen	27	Tyssul Evans	52	Dai Nicholas	
3	Kim Broom	28	Shelly Godfrey-Coles	53	Aled Vaughan Owe	
4	Mansel Charles	29	Deian Harries	54	Denise Owen	
5	Peter Cooper	30	Jason Hart	55	Martyn Palfreman	
6	Michael Cranham	31	Tina Higgins	56	Dorian Phillips	
7	Deryk Cundy	32	Ken Howell	57	Darren Price	
8	Suzy Curry	33	Philip Hughes	58	Louvain Roberts	
9	Andrew Davies	34	Peter Hughes Griffiths	59	Emyr Rees	
10	Anthony Davies	35	John James	60	Sean Lucas Rees	
11	Arwel Davies	36	Meinir James	61	Louvain Roberts	
12	Bryan Davies	37	Rob James	62	Emlyn Schiavone	
13	Crish Davies	38	John Jenkins	63	Jacqueline Seward	
14	Handel Davies	39	Gareth John	64	Hugh Shepardson	
15	Karen Davies	40	Carys Jones	65	Edward Skinner	
16	Lewis Davies	41	Betsan Jones	66	Russell Sparks	
17	Llinos Mai Davies	42	Dot Jones	67	Dai Thomas	
18	Sharen Davies	43	Gary Jones	68	Edward Thomas	
19	Terry Davies	44	Hefin Jones	69	Gareth Thomas	
20	Michelle Donoghue	45	Alun Lenny	70	Michael Thomas	
21.	Alex Evans	46	Jean Lewis	71	Jane Tremlett	
22	Colin Evans	47	Neil Lewis	72	Fiona Walters	
23	Hazel Evans	48	Anthony Leyshon	73	Philip Warlow	
24	Linda Evans	49	Michael Cranham	74	Elwyn Williams	
25	Nysia Evans	50	Kevin Madge	75	Janet Williams	

	SENIOR SALARIES ENTITLEMENTS* (includes basic salary)		ANNUAL AMOUNT OF SENIOR SALARY
	ROLE	MEMBER	
(this list will be populated once the necessary appointments/positions have been filled at the meeting)			
1.	Leader	This list will be populated after the Annual Meeting	£56,700
2.	Deputy Leader		£39,690
3.	Cabinet Member –		£34,020
4.	Cabinet Member –		£34,020
5.	Cabinet Member –		£34,020
6.	Cabinet Member –		£34,020
7.	Cabinet Member –		£34,020
8.	Cabinet Member –		£34,020
9.	Cabinet Member –		£34,020
10.	Cabinet Member –		£34,020
11.	Chair of Planning Committee		£25,593
12.	Chair of Licensing Committee		£25,593
13.	Chair of Community & Regeneration Scrutiny Committee		£25,593
14.	Chair of Education & Children Scrutiny Committee		£25,593
15.	Chair of Environmental & Public Protection Scrutiny Committee		£25,593
16.	Chair of Policy & Resources Scrutiny Committee		£25,593
17.	Chair of Social Care & Health Scrutiny Committee		£25,593
18.	Leader of the Largest Opposition Group	Cllr Rob James	£25,593
A maximum of 18 senior salaries for Carmarthenshire County Council may be paid and this has not been exceeded.			

**Note. The Leader, Cabinet Members, and Committee Chairs for 2022/23 will be appointed at the Annual Meeting.*

ENTITLEMENT TO CIVIC SALARIES*		ANNUAL AMOUNT OF CIVIC SALARY
ROLE	MEMBER	
Civic Head (Mayor / Chair)	This list will be populated after the Annual Meeting	£25,593
Deputy Civic Head (Deputy Mayor / Chair)		£20,540

*Note the Civic and Deputy Civic Head for 2022-23 will be appointed at the Annual Meeting of Council

ENTITLEMENT AS STATUTORY CO-OPTEEES		AMOUNT OF CO-OPTEEES ALLOWANCES
ROLE	MEMBER	
Chairperson of Standards Committee	Mary Dodd.	£268 Daily Fee £134 ½ Day Fee
Chairperson of Audit Committee	To be confirmed at the first meeting of the Audit Committee	£268 Daily Fee £134½ Day Fee
Statutory Co-optees - Standards Committee, Education OVSC Committee, Audit Committee, Crime and Disorder OVSC	Standards Committee: <ul style="list-style-type: none"> • C. Davies • D. Evans • F. Phillips • J. James • To be confirmed (T&CC rep) Education & Children Scrutiny Committee <ul style="list-style-type: none"> • Rev. D.Richards • V.L. Kenny • A. Enoch • F Healey-Benson • D. Elias Audit Committee <ul style="list-style-type: none"> • Julie James* • Malcolm MacDonald • David MacGregor 	£210 Daily Fee £105 ½ Day Fee
Statutory Co-optees - ordinary members of Standards Committee who also chair Standards Committees for Community Councils	N/A	£238 Daily Fee £119 ½ Day Fee

*Note the Lay Members on the Audit Committee will be formally appointed at the Annual Meeting of Council

Contribution towards Costs of Care and Personal Assistance	
<p>All Members</p> <p>(For clarification, care costs cannot be paid to someone who is a part of a members' household).</p>	<ul style="list-style-type: none"> • Formal (registered with the care inspectorate Wales) care costs to be paid as evidenced • Informal (unregistered) care costs to be paid up to a maximum rate equivalent to the Real UK Living Wage at the time the costs are incurred
Members Support – what is provided in terms of telephone, internet or email (see Determination 6)	
Telephone Support for Cabinet Members	All Cabinet Members receive an Authority issued phone for calls, texts and data.
Telephone Support for Chairs of Committees	All Members can make calls on their iPads
Telephone Support for all other Members	<p>All Members can make calls on their iPads</p> <p>The Leader of the Largest Opposition Group receives an Authority issued phone for calls, texts and data.</p>
Access to Email for Executive Members	All members are issued with corporate email addresses together with an iPad and basic laptop

Access to Email for Chairs of Committees	All members are issued with corporate email addresses together with an iPad and basic laptop
Access to Email for all other Members	All members are issued with corporate email addresses together with an iPad and basic laptop
Internet Support for Cabinet Members	All members are issued with an iPad and basic laptop which provides access to the Internet
Internet Support for Chairs of Committees	All members are issued with an iPad and basic laptop which provides access to the Internet
Internet Support for all other Members	All members are issued with an iPad and basic laptop which provides access to the Internet
All Councillors receive a Communication Allowance as a contribution towards their telephone and broadband costs associated with Council business.	£20 per month

Carmarthenshire Council operates a paperless meeting environment and members are provided with a tablet device for this purpose. Members who have an evidence based need for paper copies will only receive a laptop for email and internet access.

Co-optees Support

All co-opted members receive a tablet device and corporate @carmarthenshire.gov.uk email address to access their emails and Committee paperwork.

SCHEDULE 2

Approved duties:

- attendance at a meeting of the Authority or of any committee of the Authority or of any body to which the Authority makes appointments or nominations or of any committee of such a body;
- attendance at a meeting of any association of authorities of which the Authority is a member;
- attendance at any other meeting the holding of which is authorised by the Authority or by a committee of the Authority or by a joint committee of the Authority and one or more other Authorities;
- a duty undertaken for the purpose of or in connection with the discharge of the functions of Cabinet;
- a duty undertaken in pursuance of a standing order which requires a Member or Members to be present when tender documents are opened;
- a duty undertaken in connection with the discharge of any function of the Authority which empowers or requires the Authority to inspect or authorise the inspection of premises;
- attendance at any training or developmental event approved by the Authority or its Cabinet;
- the following duties which have been approved by Council:
 - a) *Attendance at a meeting of the Authority or of any committee of the Authority or of any body to which the Authority makes appointments or nominations or of any committee of such a body;*
 - b) *Attendance at a meeting of any association of authorities of which the Authority is a member;*
 - c) *Attendance at any other meeting the holding of which is authorised by the Authority or by a committee of the Authority or by a joint committee of the Authority and one or more other authorities;*
 - d) *A duty undertaken for the purpose of or in connection with the discharge of the functions of an executive where the Authority is operating executive arrangements within the meaning of Part II of the 2000 Act;*
 - e) *A duty undertaken in connection with the discharge of any function of the authority to inspect or authorise the inspection of premises;*
 - f) *Attendance at any training or developmental event approved by the Cabinet;*
(All applications for attendance at Conferences / Seminars / Training Courses will be considered by the Cabinet following presentation of a report prepared by the Chief Executive which will include:
 - a) *conference / seminar / training course details;*
 - b) *the comments of the relevant Director as to the necessity to attend;*

c) the total costs associated with attendance i.e. conference / seminar / training fees, transport, subsistence and accommodation.

Should the majority of Cabinet Members be in favour of the application then the Leader has delegated authority to approve the application for attendance.)

- g) Any other duty approved by the Authority, or any other duty of a class so approved, undertaken for the purpose of, or in connection with, the discharge of the functions of the Authority or of any of its committees;*
- h) Attendance by a Councillor at a meeting involving the Chief Executive or his/her representative at a local government office or site within the Authority's area, called at the prior request of the Chief Executive or his/her representative, in connection with the functions of the Council;*
- i) Site Meetings convened by the Chief Executive as a consequence of a decision by the Council, the Cabinet or a Committee of the Council;*
- j) Meetings of Joint Liaison Committees;*
- k) Where a Councillor is formally authorised in accordance with the Authority's decision making procedures for the purpose of and in connection with the discharge of the functions of the Council, to attend a conference, take part in a visit, join a deputation or attend a course not on the approved list as the official representative of the Council, then that decision in sending the Councillor shall automatically designate the duty undertaken as an "approved duty";*
- l) Attendance at meetings of the Shadow Cabinet convened by the Chief Executive;*
- m) Attendance by a Councillor at Meetings of outside bodies to which the Councillor has been formally appointed or nominated by the Council;*
- n) Attendance by the Chair of Council, Leader and Deputy Leader of the Opposition and the relevant Scrutiny Committee Chair at meetings of the Cabinet;*
- o) Attendance by a Councillor at meetings or events to which the Councillor has been formally appointed or nominated by the Council in a Champion or Ambassador role;*
- p) Inclusion on the list of approved duties does not necessarily preclude payment for attendance by other bodies (other than for the Leader, Deputy Leader or an Cabinet Member who is in receipt of a Senior Salary), and nominated Councillors eligible under schemes operated by such bodies may claim in accordance with any such schemes.*

(Claims for travelling and subsistence allowances should not be made to outside bodies and the Council for the same duties).

Cabinet Members Approved Duties

The following duties are also "approved duties" for the Leader and Cabinet Members:

Attendance at Meetings of the Council, the Cabinet, Committees and Advisory Panels;

Attendance at Meetings of Cabinet Members convened for the purpose of taking executive decisions and formally convened by the Chief Executive;

Activities in connection with the exercise of duties as an Cabinet Member;

Attendance by members of the Cabinet at any local, regional or national event where the Leader has, prior to the event, informed the Chief Executive that he/she has nominated them to attend in his/her place as a representative of the Council.

Official openings, public launch events of the Council's new buildings/services/facilities within the County

Attendance at public launch events/official openings of new Council buildings/services/facilities will not be an approved duty unless a formal invitation is received from the Chief Executive (or his/her representative) to attend;

The attendance of the Leader and relevant Cabinet Members at such events would form part of their duties as a member of the Council's Executive;

The attendance of the Chair and Vice Chair of Council at such events would form part of their civic duties.

SCHEDULE 3

Mileage Rates

All sizes of private motor vehicle Up to 10,000 miles Over 10,000 miles	45 pence per mile 25 pence per mile
Private Motorcycles Pedal Cycles	24 pence per mile 20 pence per mile
Passenger supplement	05 pence per mile

Subsistence Allowance

The day subsistence rate is up to a maximum of £28 and covers a 24 hour period and can be claimed for any meal if relevant provided such a claim is supported by receipts.

Re-imbursement of alcoholic drinks is not permitted.

Overnight Stay

The maximum allowances for an overnight stay are £200 for London and £95 for elsewhere. A maximum of £30 is available for an overnight stay with friends or relatives whilst on approved duty.

SCHEDULE 4

Compliance

- The Authority will arrange for the publication on the Council's website the total sum paid by it to each Member and Co-opted Member in respect of salary, allowances, fees and reimbursements not later than 30 September following the close of the year to which it relates. In the interests of transparency this will include remuneration from all public service appointments held by elected Members.
- The Authority will publish on the Council's website a statement of the basic responsibility of a councillor and role descriptors for senior salary office holders, which clearly identify the duties expected.
- The Authority will publish on the Council's website the annual schedule of Member Remuneration not later than 31 July of the year to which the schedule refers.
- The Authority will send a copy of the schedule to the Independent Remuneration Panel for Wales not later than 31 July of the year to which the schedule refers.
- The Authority will maintain records of Member/Co-opted Members attendance at meetings of Council, Cabinet and Committees and other approved duties for which a Member/Co-opted Member submits a claim for reimbursement.
- The Authority will arrange for the publication on the Council's website of annual reports prepared by Members.
- When the Authority agrees a paid substitution for family absence it will notify the Independent Remuneration Panel for Wales within 14 days of the date of the decision of the details including the particular post and the duration of the substitution.

Note – Appendix A to this document includes the Job Profiles & Person Specifications for Councillors, Co-opted Members and Office Holders of Carmarthenshire County Council.
*(document not included)

This page is intentionally left blank

ANNUAL MEETING OF COUNCIL

25TH MAY 2022

APPOINTMENT TO COUNCIL'S ADVISORY PANELS, STATUTORY OUTSIDE BODIES AND JOINT COMMITTEES		
RECOMMENDATIONS / KEY DECISIONS REQUIRED: <ol style="list-style-type: none"> To approve appointment of members to the Council's Advisory Panels Statutory outside bodies and Joint Committees as detailed within the report/reported at the meeting. 		
REASONS: To satisfy the requirements of the Council's Constitution, the Local Government Act 2000 and The Local Government (Wales) Measure 2011.		
Relevant Scrutiny Committee Consulted N/A Cabinet Decision Required NO Council Decision Required YES		
Cabinet Portfolio Holder – N/A Directorate Name of Head of Service: Linda Rees Jones Report Author Gaynor Morgan	Chief Executive's Designations: Head of Administration & Law Democratic Services Manager	Tel Nos. 01267 224012 LRJ 01267 224026 GM E Mail Addresses: Lrjones@carmarthenshire.gov.uk GMorgan@carmarthenshire.gov.uk

EXECUTIVE SUMMARY

COUNCIL

25TH MAY 2022

APPOINTMENT TO COUNCIL'S ADVISORY PANELS, STATUTORY OUTSIDE BODIES AND JOINT COMMITTEES

Following the Local Government Election in May 2022 it is necessary to review outside body, joint committee and Advisory Panel member representation.

The Council is represented on a number of Joint Committees and these appointments are to be made by the full Council

Appointments to serve on outside bodies are currently made by :-

- The Council where statutory appointments or formal political balance rules apply.
- the Cabinet where the work of the body relates to the functions of the Executive.
- by Members' Appointments Committee for all remaining outside bodies.

The Council also has two advisory Panels namely the Constitutional Review Working Group – which reviews the Council Constitution and the Pay Policy Advisory Panel which reviews senior officer pay and conditions,

The attached report details the appointments to be made by the Council, and the political groups nominations are attached for consideration and approval.

DETAILED REPORT ATTACHED ?

**YES – REPORT
Nominations – Appendix 1**

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees Jones, Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	YES	NONE	NONE	NONE	NONE

Legal

Appointments to the Brecon Beacons National Park Authority and the Mid and West Wales Fire Authority are set out in Section 15 and 16 of the Local Government and Housing Act 1989 which requires unitary authorities to appoint County Councillors according to the political balance of the individual unitary authority. Schedule 7, paragraph 2(4) of the Environment Act 1997 also requires authorities to have regard to the desirability of appointing Councillors to NPA's with wards wholly or partly situated within the relevant park.

The Police and Crime Panels (Nominations, Appointments and Notifications) Regulations 2012 explanatory note "paragraph 24 of Schedule 6 of the Police Reform and Social Responsibility Act 2011, "Balanced appointment objective" means the objective that local authority members of a police and crime panel (when taken together) represent all parts of the police area, *represent the political make-up of the relevant local authority* or the relevant local authorities when taken together, and have the skills, knowledge and experience necessary for the panel to discharge its functions effectively".

Finance

The Dyfed Powys Police and Crime Panel, Mid and West Wales Fire Authority and the Brecon Beacons National Park roles are paid roles with salaries paid for by the individual organisations.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Linda Rees Jones, Head of Administration & Law

1.Scrutiny Committee

Not applicable

2.Local Member(s)

Not applicable

3.Community / Town Council

Not applicable

4.Relevant Partners

Not applicable

5.Staff Side Representatives and other Organisations

Not applicable

Section 100D Local Government Act, 1972 – Access to Information List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
The Local Government Act 2000 The Local Government (Wales) Measure 2011		Administration & Law Division, Chief Executive's Department
1996 Environment Act		

ENWEBIADAU / NOMINATIONS

	Aelodaeth/ Membership	PLAID CYMRU	LLAFUR/ LABOUR	ANNIBYNNOL/ INDEPENDENT
AWDURDOD PARC CENEDLAETHOL BANNAU BRYCHEINIOG BRECON BEACONS NATIONAL PARK AUTHORITY	1	Andrew Davies		
PANEL HEDDLU A THROSEDDU DYFED POWYS DYFED POWYS POLICE AND CRIME PANEL	3	Karen Davies Ken Howell	Dot Jones	
AWDURDOD TAN AC ACHUB CANOLBARTH A GORLLEWIN CYMRU MID & WEST WALES FIRE & RESCUE AUTHORITY	5	Kim Broom Gareth Thomas Elwyn Williams	Kevin Madge I'w gadarnhau/To be confirmed	
CYD BWYLLGOR CRAFFU DINAS RHANBARTH BAE ABERTAWE SWANSEA BAY CITY REGION JOINT SCRUTINY COMMITTEE	3	I'w gadarnhau/To be confirmed	Cyng/Cllr Rob James	Cyng/Cllr Giles Morgan

ENWEBIADAU / NOMINATIONS

<p>CYD-BWYLLGOR CORFFOREDIG Y DE- ORLLEWIN (CYMRU) – IS BWYLLGOR LLYWODRAETHU AC ARCHWILIO</p> <p>SOUTH WEST WALES CORPORATE JOINT COMMITTEE – GOVERNANCE AND AUDIT SUB COMMITTEE</p> <p>2 aelod anweithredol ynghyd â Chadeirydd Pwyllgor Llywodraethu ac Archwilio Sir Gaerfyrddin (Person Lleyg) / 2 non executive members plus the Chair of Carmarthenshire Governance & Audit Committee (Lay Person)</p>	<p>2 + 1 PersonLleyg/ ay person</p>	<p>I'w gadarnhau/To be confirmed</p>	<p>Cyng/Cllr. Rob James</p>	
---	--	--------------------------------------	-----------------------------	--

ENWEBIADAU / NOMINATIONS

<p>CYD-BWYLLGOR CORFFOREDIG Y DE- ORLLEWIN (CYMRU) – IS BWYLLGOR TROSOLWG A CHRAFFU</p> <p>SOUTH WEST WALES CORPORATE JOINT COMMITTEE – GOVERNANCE- OVERVIEW AND SCRUTINY SUB COMMITTEE</p>	<p>3 aelod 3 non- executive members</p>	<p>I'w gadarnhau/To be confirmed</p>	<p>Cyng/Cllr. Rob James</p>	
<p>Y PARTNERIAETH – GRWP CRAFFU /SCRUTINY GROUP</p>	<p>2</p>	<p>Cadeirydd ac Is-Gadeirydd y Pwyllgor Craffu Addysg a Phlant Chair and Vice Chair of the Education & Children Scrutiny Committee</p>		
<p>CYD-BWYLLGOR LLYWODRAETHU PARTNERIAETH PENSIWN CYMRU WALES PENSION PENSION PARTNERSHIP JOINT GOVERNANCE COMMITTEE</p>	<p>1</p>	<p>Cadeirydd y Pwyllgor Cronfa Bensiwn Dyfed Chair of the Dyfed Pension Fund Committee</p>		

ENWEBIADAU / NOMINATIONS

PANELAU'R CYNGOR COUNCIL PANELS	Aelodaeth/ Membership	PLAID CYMRU	LLAFUR/ LABOUR	ANNIBYNNOL/ INDEPENDENT	UNAFFILIATED
GWEITHGOR TRAWSBLEIDIOL AR ADOLYGU'R CYFANSODDIAD CROSS PARTY CONSTITUTIONAL REVIEW WORKING GROUP	10	Darren Price Linda Evans Alun Lenny Kim Broom Tyssul Evans	Deryk Cundy Rob James Dot Jones	Giles Morgan	John Jenkins
PANEL YMGYNHOROL YNGHYLCH Y POLISI TÂL PAY POLICY ADVISORY PANEL	6	Darren Price Alun Lenny Gareth John	Deryk Cundy Rob James	Giles Morgan	

ANNUAL MEETING OF COUNCIL

25TH MAY 2022

APPOINTMENT OF LAY PERSONS OF THE GOVERNANCE AND AUDIT COMMITTEE.

RECOMMENDATIONS / KEY DECISIONS REQUIRED:

- To approve the recommendation of the Audit Committee to appoint the following lay persons to the Governance and Audit Committee for the period 25th May 2022 to the 24th May 2027.

Mrs Julie James

Mr Malcolm MacDonald

Mr David MacGregor

- To note that the Authority would re-advertise for the remaining Lay Person vacancy.

REASONS:

To satisfy the requirements of the Council's Constitution, the Local Government Government (Wales) Measure 2011 and the Local Government and Elections (Wales) Act 2021

Relevant Scrutiny Committee Consulted	N/A - Governance & Audit Committee recommendation
Cabinet Decision Required	NO
Council Decision Required	YES

Cabinet Portfolio Holder – N/A

Directorate

Chief Executive's

Tel Nos.

01267 224012 LRJ

Name of Head of Service:

Designations:

01267 224026 GM

Linda Rees Jones

Head of Administration & Law

E Mail Addresses:

Report Author

Democratic Services Manager

Lrjones@carthenshire.gov.uk

Gaynor Morgan

GMorgan@carthenshire.gov.uk

EXECUTIVE SUMMARY

COUNCIL

25TH MAY 2022

APPOINTMENT OF LAY PERSONS OF THE GOVERNANCE AND AUDIT COMMITTEE.

Council at its meeting held on the 19th January 2022 (Minute 6 refers) considered a report on the appointment of Lay Persons to sit on the Authority's Governance and Audit Committee, together with the appointments process.

The Local Government and Elections (Wales) Act requires one third of the Committee's membership to be lay persons and for a lay person to be appointed as Committee Chair. Council resolved to approve that the Governance and Audit Committee comprise 12 members i.e. 8 elected members and 4 lay persons in order to accord with the new requirement arising from the Act.

Subsequent to that decision, advertisements were placed inviting interested applicants to apply for the position of lay persons. Five applications were received, and four applicants were shortlisted (one applicant subsequently withdrew from the process). In accordance with the Council Constitution the Governance and Audit Committee interviewed the three remaining shortlisted applicants on the 8th April 2022.

The Governance & Audit Committee resolved to recommend to Council that, in order to satisfy the requirement of the Council's Constitution, the County Council appoint Mrs Julie James, Mr Malcolm MacDonald and Mr David MacGregor to the positions of Lay Persons of the Audit Committee for the period 25th May 2022 to 24th May 2027.

DETAILED REPORT ATTACHED ?

NO

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Linda Rees Jones, Head of Administration & Law

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	YES	NONE	NONE	NONE	NONE
Legal Chapter 2 of Part 6 of the Local Government and Elections (Wales) Act requires one-third of the members of the Governance and Audit Committee to be lay persons and for the member appointed as the Committee Chair to be a lay person. These provisions within the Act come into force on the 5th May 2022 and forms the basis of this report.						
Finance The Independent Remuneration Panel for Wales determines the daily or half daily fee for the important role undertaken by co-opted members of authorities with voting rights. Fees for co-opted members (with voting rights) are:- - Lay Chair of audit committees £268 (4 hours and over) £134 (up to 4 hours) Ordinary co-opted members of audit committee £210 (4 hours and over) £105 (up to 4 hours) Additional costs will need to be met from the existing Democratic budget with a growth bid for additional funding submitted if appropriate.						

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Linda Rees Jones, Head of Administration & Law

1.Scrutiny Committee

Not applicable

2.Local Member(s)

Not applicable

3.Community / Town Council

Not applicable

4.Relevant Partners

Not applicable

5.Staff Side Representatives and other Organisations

Not applicable

Section 100D Local Government Act, 1972 – Access to Information

List of Background Papers used in the preparation of this report:

Title of Document	File Ref No.	Locations that the papers are available for public inspection
The Local Government (Wales) Measure 2011		https://www.legislation.gov.uk/mwa/2011/4/contents
The Local Government & Elections (Wales) Act 2021		https://www.legislation.gov.uk/asc/2021/1/contents/enacted
Council meeting 19 th January 2022		https://democracy.carmarthenshire.gov.wales/documents/s57189/Summary.pdf
Governance & Audit Committee 8 th April 2022		https://democracy.carmarthenshire.gov.wales/ieListDocuments.aspx?CId=163&MIId=5971&Ver=4